

Talk to St aff 14/11/79

①

Appreciate the opportunity to talk and review some points and to answer your questions to best of my ability.

① Finance

Not going to say very much, except that to ^{newhow} ~~say~~, thanks to increased attention to economy & efficiency 1978 turned out later, it looks as if 1979 will be the same, and 1980 we seem to be ^{continuing} ~~the same~~ ^{trend} ~~task~~. Thank you for your cooperation

Put it this way. If you spend R ¹⁰³⁻⁴ ~~100~~ for every R100 income Result: unhappiness.

Quote Micaules. Individuals + Institutions in same boat, also countries.

Position in 1978 & 79. For every R100 cash income expenditure R 98-99. But must have a cushion for a rainy day. I would rather see that fig in 96-97 and 2% improvement, but critical to our well being. Summary Things are looking up, but we still have to be cautious

1100 + 700 ②
 Res + Acad fees. Must try to reduce
 rate of increase. Esp Ad.
Cost service.

③ Student Nos

<u>78</u>	<u>79</u>	<u>% inc</u>
2776	2809	1,2
Black + ⁵⁻⁵ Brecon	→ 105	

1980 150?

Low CCOP's comments re white pop
 as a whole. Must look to p.g + black.

Danger. spots: Rhodesia + Pharmacy.

Poss
 develop R

Vet Fac

EL

Fed Sew

⑤
 Jamn
 Oriel
 Beltra,
 College
 Milnes
 1/2 way

Physical Developments

Salisbury: Tins
 (Winchester)

Old Residences; Common Rooms.

Coming up (a) Completion of 2nd Quad
 Eng, Geol, Geog, Comp, Print Unit.
 Show off - Maths area, Accts, B. Add, Econ

(b) Definite improvements re Fire Arms.
 but. Heavily limited by Dept
 £ R m.

(3)

4 Administrative Improvements

Training Officers,

Rationalisation of Res Staff. No retrenchment

PRO post, Image & Reality

Computerised Accs, Some hiccups

Careful review of Sec, Tech, cleaning
& Messengers staff

SAPSE: cooperation

(for hire to V-P + Unit)

Cooperative Buying: CUP, Donations, 50

4.1 Trading Activities

Laundry

Building Unit

Some Aspects of Maintenance: { Vehicle
Claying
Painting }

Book binding

Printing Unit

(Architects)

Kaif + chik.

Question In-house vs outside.

Policy very simple.

Under what arrangement
Can we best achieve the quality and
service we require at price we can afford

○ No innate bias one way or the other
except "What is in best interests of Univ?"

(4)

Talked to you quite a bit about Admin
Matters, and these of course loom
large in a V-C's life.

Old fashioned ideas about a Univ.

It exists to preserve, enlarge + transmit
Knowledge Acad students

To preserve + enlarge knowledge you
must have academics, the higher the quality
the better

To transmit knowledge you have to have
academics interacting with students, the
more (up to a point) and better quality the
better

To keep the whole show on the road and
provide + maintain the infrastructure you
need, admin, technical, domestic staff.

~~Parable of~~ + Pointless to argue that one or
other of these Three categories are a regrettable
necessity. Without any one no univ is a univ.

2nd very old fashionable idea Some would

say more suited to 12th than 20th cent
Noblesse oblige. The ideal of service.
Let us all strive to the utmost to

serve the Univ and our fellows with
a ~~set~~ willing heart + a cheerful smile

Townsend Up the organization. It's
not here for fun or profit, what the hell
are you doing here. No profit in a Univ
(not much) so if we are not enjoying
what we are doing we are going to be
pretty miserable.

In this respect I should like to
pay a special tribute to one section
of the Univ - neither admin nor
Acad, unique provides a crucial service
I refer to the library.

More books per student than any other.
Spends a bigger proportion of its budget
and smaller than admin.

Always 100% w/ its budget & admin.

Provides excellent ^{cheerful} service (Must

admit I hardly ever go there for

Three reasons V-P, never in trouble, never
end books > No I get such wonderful
service.

I believe I am speaking on behalf

(6)

of all ~~to~~ ^{to} Mr. no conveying to Mr. Goss
and his staff (and predecessors Dr. v. d.
Riet) our appreciation & thanks.

But chiefly I mention them this
pm because they embody an ideal
to which we should all strive:
Cheerful, efficient service with a
minimum of fuss and no trace whatever
of arrogance or temperament

⑦

I want to leave some time for
questions, both submitted & others,
so I won't say any more by
way of a set piece, except to wish those
of you ^{and your families} I may not see at
next Friday's staff party a Merry
Christmas and a Happy & productive
New Year.

I should like to thank you all for
your contributions during 1979 to the
Univ and for the support and encouragement
I have received from so many of you during
the year. As many of you may know during
Dec, Jan taking the first real break in the
4 year I have been your V-C. I should
like to see more of you ^{socially or on an individual basis} ~~individually~~ and in
your work & academic environments, and I
hope that more of that will be possible next year.
20-25% off campus, 5-10% outside visitors
and in the 20% left I find myself with so many
formal commitments. However, thanks to

The increasingly efficient support I enjoy
from all sectors of the admin machine, for
which I am duly grateful, I hope that
I shall not be so committed in 1980

Yours faithfully

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your contribution during 1979 to the
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I have received from so many of you during
the year. As many of you may know during
the year I have been looking at the
future of the Unit and I should like to
share with you some of the ideas I have
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