

With compliments and thanks,  
*Paul Walters*

ORIENTATION COURSE FOR NEW LECTURERS AT RHODES UNIVERSITY

DATES: Tuesday 9 and Wednesday 10 February, 1982  
VENUE: Department of Education

COURSE PROGRAMME

TUESDAY 9 FEBRUARY:

08h40 - 09h00	Registration	
09h00 - 09h10	Welcome by Vice-Chancellor	Dr D S Henderson
09h10 - 09h30	University administration and finance.	Professor Ian Bunting
09h30 - 10h30	Voice production/video taping of mini lectures	Jane Osborne and Ken Durham
10h30 - 11h00	T E A	
11h00 - 12h15	Voice production/video taping of mini lectures	Jane Osborne and Ken Durham
12h15 - 12h45	Use of overhead Projector and Visual Services offered by Geography Department.	Oakley West
12h45 - 14h00	L U N C H (IN CANTERBURY HALL)	
14h00 - 14h45	Making the most of your small discussion groups	Paul Walters
14h45 - 16h00	Viewing and discussion of video tapes.	Ken Durham
16h00 - 16h20	T E A	
16h20 - 18h00	The Rhodes student and counselling services	Mervyn Wetmore
19h30 onwards	Additional viewing time	Ken Durham

Wednesday - see over/ ...

## WEDNESDAY 10 FEBRUARY

08h30 - 09h25	Lecture preparation in the Arts	Professor Malvern van Wyk Smith
09h30 - 10h30	Lectures and lecturers	Professor Guy Butler
10h30 - 11h00	T E A	
11h00 - 13h00	Lecture preparation and presentation in the Sciences	Professor Trevor Letcher and Dr Moosa Motara
13h00 - 14h00	L U N C H (IN CANTERBURY HALL)	
14h00 - 15h00	Lecture preparation and presentation in Commerce	John Pugh
15h05 - 16h05	Student learning : the product and the consumer : how to improve production	Mrs Gill Boltt
16h05 - 16h30	T E A	
16h30 - 17h00	Lookback and evaluation.	