



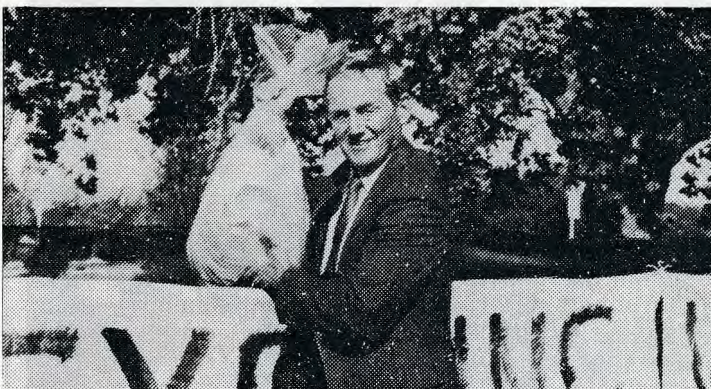
Editorial

RHODOS did not appear in May, and it is with great difficulty that we have been able to bring you this edition. Unfortunately, apart from leave and other work commitments, we were also faced with a seemingly insoluble computer problem which laid up one of our machines for about a month.

We hope to be back on track after this edition.

All contributions are welcome - send them to: The Editor, Rhodos, Public Relations Division.

Paper recycling week: more co-operation needed to ensure success



Dr Henderson doing his bit for paper recycling week.



Mr Michael Badu(left) and Mr Army Mtyhobile deposit paper for the recycling campaign. Looking on is Mr Norman Maguma.

THIS could have been more successful had the organizers received more co-operation at the outset of the week. However, a remarkably large pile of paper for recycling was collected during the week. Dr Henderson did his bit, as you will see. Mrs Jenny King, of the Registrar's Division, was one of several people who willingly arranged to shred confidential documents and bag them to add to the pile.

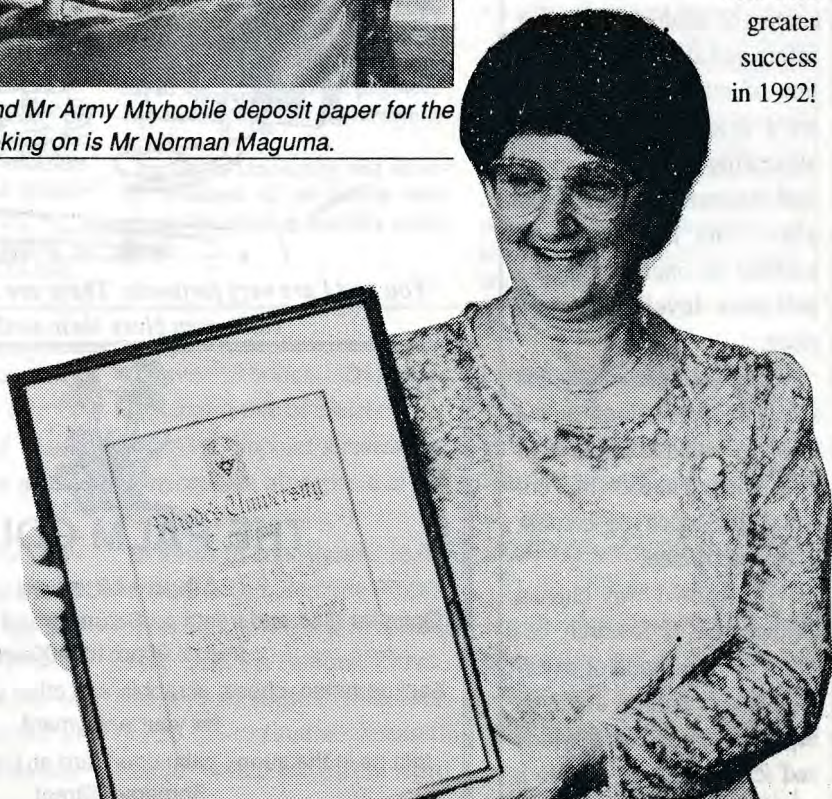
Thanks go to Mr Norman Winter and his team for arranging collections and deliveries, and to Mr Mark Hazell and his staff for carting the stuff away.

We hope to repeat the exercise with greater success in 1992!

MRS Angela Bowles, Salaries Administrator in the Finance Division, proudly displays the certificate she received from the Vice-Chancellor in recognition of 25 years of loyal service to the University.

Congratulations to David and Joyce Sewry on the birth of their daughter Nicola Ann on April 18.

We're glad to hear that Prof Arthur Clark is recovering from his unfortunate attack





Five in one Department! The following staff members in the Computing Centre received degrees at the graduation ceremonies in April. They are: (from the left) Mr Hamish Whittal (BSc), Mr Tim Bouwer (BSc), Miss Tania Rossouw (BComm), Mr Dave Wilson (BSc) and Mr John Goetsch (BSc).

Checking the air

PRELIMINARY research to measure the pollution level caused by motor exhaust fumes was recently conducted in Grahamstown. Mr Louis Roodt, a Traffic Engineer, and Ms Elke Grosser, an Environmental Engineer, both of the Council for Scientific and Industrial Research (CSIR) in Pretoria, were in Grahamstown to conduct this research.

As Moss gas plan to introduce ethanol into their fuel production, the CSIR thought it essential to measure the content of aldehydes in the air before and after the introduction of ethanol. Aldehydes are a determining factor in measuring pollution levels and measuring them would allow one to determine whether an increase in the pollution level has taken place.

Four boxes were installed at selected intersections in the town. A suitable amount of air is trapped in each box enabling the aldehyde content to be determined.

Grahamstown was chosen as the area of research because the likelihood of external interferences such as industrial smog, berg winds and sea breezes are kept to a minimum.



Seen welcoming Dr Michael Smout, the new Vice-Principal (centre), are Dr Moosa Motara (Dean of Students) and Professor Emeritus Guy Butler.



"You and I are very fortunate. There are some children who can't even sleep their mother."



THE PALM COURT

Albany Museum

Open for teas and treats on Saturday and Sunday afternoons from 2.00pm to 5.00pm.

Backgammon, chess, scrabble and other games are available for your enjoyment.

Join us in the sunny palm courtyard at The Albany Museum, Somerset Street.

Welcome to the Smouts

DR Michael Smout, formerly Vice-Rector (Development) of the University of Durban-Westville, took up his post as Vice-Principal of Rhodes on May 1. Dr Smout obtained an MSc in Urban Geography at the University of Natal and a PhD in Urban Geography and Planning at the University of London.

In 1973 he was awarded a Commonwealth Academic Staff scholarship for post-doctoral study in the United Kingdom and completed an MA at the University of Newcastle in 1975.

As a visitor, Dr Smout has delivered lectures and seminars at several universities both in South Africa and abroad.

Throughout his academic career, he has maintained close contact with the planning profession and has worked as an associate with both Zimbabwean and South African planning firms conducting research, preparing plans for submission and offering opinion in planning courts.

Dr Smout was appointed Vice-Rector (Development) at Durban-Westville in 1987 and has acted as Rector on four occasions since then. He has served on several important committees, including the HSRC main committee for Geography and Environmental Planning, the liaison committee of the Natal Parks Board and has also been a consultant to the Development and Services Board in Natal.

We hope that Dr Smout and his family will soon feel at home in the Rhodes community.

UDUSA

SINCE the formation of Rhodes-UDUSA (as a sub-committee of RUSA) in January, a number of activities have taken place, including:

- The establishment of project working groups. Four such groups exist, investigating alternative admissions policy, demoralization, conditions of service and the NECC.

- Participation in nationwide debate over key issues affecting UDUSA members; to wit:

- collective bargaining (options for all university staff in a new constitutional framework)

- Selective support (the issue of the "academic boycott" and its continuance in the face of political transition)

- Affirmative action

- Language options in a changing South Africa

- Closer relations between UDUSA and the National Education Policy Investigation (NEPI)

- The hosting of a panel discussion: "How should universities respond to the demands of a multi-lingual South Africa?"

The discussion was hosted by Ian Macdonald, with panellists Daryl McLean (Linguistics), Sarah Murray (Education), Peter Mtuze (African languages) and Barbara Bosch (Afrikaans).

All four project working groups have met, with tasks assigned to members of the different groups. Rhodes-UDUSA plans to work closely with all other bodies dealing with related issues, including student groups, community-based organizations and the university authorities.

On the issue of affirmative action, Rhodes-UDUSA members have expressed their concern over:

- the university's decision to raise the Swedish points ad-

UDUSA Fellowships

Send all applications to UDUSA Head Office: P O Box 11350, JHB 2000, Tel: (011) 23-9746 extn. 162, Fax (011) 23-2297

Internal University

Exchange Programme

The programme is concerned to help break down the barriers created by educational planners under Apartheid between different groups of academics and between the different campuses. To this end funds have been made available by the Canadian Embassy to finance exchange fellowships and other forms of contact between the universities of South Africa.

The scheme provides for the following:

- travel by the applicant within South Africa (including homelands) to a limit of R1,000;
- the cost of accommodation will be subsidised at the rate of R50 per day to a maximum of six weeks (i.e. R2,100);
- subsistence costs are provided at the rate of R30 per day to a maximum of six weeks (i.e. R1,260).

Applications should include the following:

- A brief proposal and motivation from the applicant.
- Verification from the host department that they are willing to accept the applicant, together with a brief motivation.
- Names of two referees. These should be members of UDUSA.
- A breakdown of the costs to be incurred in the exchange, subject to the maximum figures indicated above.
- A letter of support from your local UDUSA branch.

Successful applicants will be required to submit a short report to UDUSA on the completion of the exchange; and to submit vouchers or receipts for travel and accommodation costs.

The Exchange Programme is open to all members of UDUSA.

Princeton Scholarships

The Princeton University Committee on South African Education Initiatives has invited UDUSA to nominate promising younger scholars from South Africa to go to Princeton University for periods of research, writing and related activities.

Although Princeton University is entirely non-racial in its policies and practices, the Committee nevertheless hopes that the nominated scholars will come from the traditionally disadvantaged communities of South Africa.

Benefits

Funds will be available to support two or three scholars each year for periods ranging from one term (four months) to a full academic year.

Applicants

Applicants should forward to UDUSA Head Office the following:

- Full curriculum vitae and academic references.
- A proposal and motivation regarding intended research, writing or related activities.
- A letter of support from the local branch of UDUSA.

UDUSA will forward applications to Princeton University for final selection which will be based on the apparent "fit" between the applicant and the strengths of the University. Princeton University does not have faculties of law, medicine or business. Its strengths are in the arts, sciences, engineering, architecture and public administration.

Princeton University will identify members of its faculty with whom the visiting scholars might work.

Lozaf Bursaries

UDUSA is pleased to announce that agreement between itself and LOZAF (Landelijk Overleg van Zuid-Afrika Fonsen), an informal coordinating group of seven Dutch universities, as regards bursaries offered through the Winnie Mandela fund and the Steve Biko Fund has been concluded.

Five Fellowships

For this year UDUSA has also been requested to nominate candidates for five Dutch fellowships at Delft University of Technology; University of Groningen; Tilburg University; Twente University of Technology and the Agricultural University of Wageningen.

Benefits

Each fellowship has a budget of Dfl 25,000 which covers:

- flight tickets
- health and personal insurance for the fellow
- living allowances (including housing)
- books and other materials needed for research

Applicants

These fellowships are for post-graduate research and candidates should have at least an Honours degree.

Applicants should submit:

- full curriculum vitae
- a one or two page research proposal
- a letter of support from the local UDUSA branch. Only UDUSA members will be considered for such support.

UDUSA Head Office will forward all applications to LOZAF who will select, if necessary, from the candidates on the basis of academic criteria and availability of research supervision at the various universities.

missions criteria substantially from 1992; this in the face of declining numbers of black students in attendance at the university.

- the opposition of the university Council to the principle of affirmative action (as applied to admissions policy), with only the ad hoc process of Deans' discretion available to assist underprepared students. While noting these concerns

however, Rhodes-UDUSA is fully supportive of a decision by Council to appoint a researcher to investigate all aspects of admissions policy.

In terms of contributing to the national debate, Maxine Reitzes represented Rhodes at a meeting of the UDUSA National Executive in April, while UDUSA National Co-ordinator, Kenneth Clarke, visited campus in April to exchange views on problems

experienced by the national office and by the local UDUSA sub-committee. Four UDUSA and RUSA delegates will also be attending the UDUSA annual congress in Durban in July.

Those still interested in joining the Rhodes-UDUSA sub-committee should contact Sue Middleton, ext 363 or Maxine Reitzes, ext 354.

LETTERS

The Editor

CAROL and I would like to take this opportunity of saying farewell to the many friends we've made at Rhodes University over the past five years. It is with absolute mixed feelings that we leave an institution which has really been so much a part of our lives.

On a personal note I would like to say a big thank you to all those who have shared the vision and experience of East London with me for your help, support and encouragement. The achievements in recent times are a cumulative effort of a number of different people all working together to achieve a common purpose and I can happily move on now, knowing that the relationship between East London and Grahamstown has never been better.

I fully believe that Rhodes, and in particular the campus in East London, will continue to strive for academic excellence while responding to the needs of the community. There is no question that we all face challenging times but I have no doubt that with the right amount of preparation, flexibility and control, the university as a whole will weather the hard times and will continue to play its prominent role.

To all those who have had a part in our send-off in the form of farewells and gifts, may we say a big thank-you. The gifts will serve as reminders of our links with the university.

I now look forward to my new career with Mercedes Benz and will now retire to the wings where I will watch with interest and assist where I can, in the affairs of Rhodes University.

With kind personal regards,

Ray and Carol Suttner

*"You call THAT
'worth the detour'?"*



The Editor

IN order to show us all how wonderfully in tune with nature they are, some individuals bring with them to campus a small doggie or, in some cases, a large doggie. Not to be outdone, one character brings two large dogs on the back of a truck. Logic dictates that these animals have got to eliminate sometime, somewhere, and a large black dog was seen recently squeezing out the contents of its bowels on the floor at the cafe while its adoring owner watched fondly. To most people, dogs on campus are a nuisance and at UCT there is a regulation which forbids anyone to have a dog on campus at any time. Since the type of person who is pretentious enough to bring an animal to a university is not likely to consider others if merely asked, I suggest that we adopt a stance similar to UCT.

Yours faithfully

M H Burton

The Editor

YOUR invitation to comment on sexual harassment at work, and the possible need for a committee to handle such things (*Rhodos*, April 25), causes us grave concern.

In a subsociety noted historically for its lack of discrimination in all things other than academic standards, we must report that we have among us about 90 years of service to the profession of academia, during which none of us has been a target for sexual harassment (whether accented on the second, or, correctly, on the first syllable). In view of the apparent scale of this phenomenon we must assume some major deficiency in ourselves. The probability of so lamentably unblemished a record being due to chance is cruelly small.

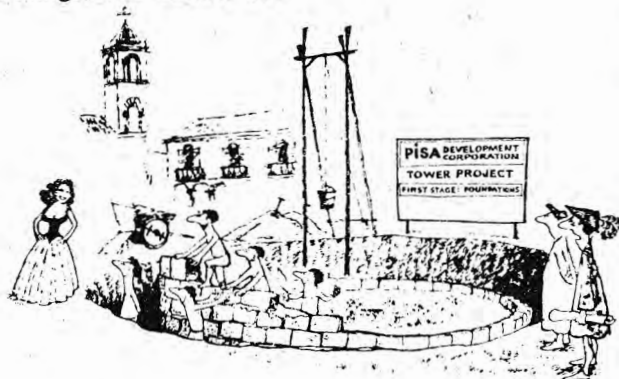
We believe that the cold-blooded establishment of a centre for the receipt, collation, quantitation, classification and systematization of reports and claims of such practices, the formulation of in-house policies and corporate mission statements, and the focusing of philosophic infrastructure to accommodate, contextualize and react neutrally, impartially, asexually and consistently to such things, will further em-

phasize the gulf - unhappily described by and in respect of ourselves - between those accorded the ambiguous compliment of having to ward off (or otherwise react to) this type of mind-body experience, and those denied, for reasons beyond their control, the freedom to react creatively and independently to such overtures.

While we confidently assume that such a committee, if established in spite of our representations, would impartially deal with complaints from both the staff and the distaff side of the university community (and would thus meet the requirements of what might be called a strong force parity conservation), we fell constrained to suggest that more extensive parity conservation will require the establishment of a parallel and equivalent committee empowered to cater to the needs of those members of the university experiencing stresses in consequence of not being subjected to harassment of this ambivalently emotive type.

Yours,

**Ben Potgieter, Len Paton,
Billy Futter, Sirion Robertson**
School of Pharmaceutical Sciences



"I wish someone would tell that woman to clear off!"

Applications are invited for the following positions from October 1 1991

■ **Chief Technical Officer** Department of Computer Science

A knowledge of microcomputer systems, software and hardware would be an advantage.

■ **Senior Administrative Assistant** Building Maintenance Section of the Estates Division

The incumbent is required to assist the Manager with general office procedures including direction and assistance to about 70 staff members. Duties include control of the furniture repair section, the glazing contract and computerized requisition procedures. Candidates should have the ability to deal with people at all levels and to assume managerial and supervisory responsibilities when necessary.

Application forms and further particulars available from Mrs S Stephenson, Personnel Division (ext 115)

Closing date: June 26 1991

Academic staff exchange programme

by Bruce Smith
Director of Personnel

The University Council at its meeting on July 5, 1984, approved a proposal by the Staffing Committee, which was accepted by Senate, that a system of interchange of lecturing staff between this University and overseas universities be introduced subject to the following rules:

- The exchange will be independent of existing leave conditions. The staff member will be granted special leave for this purpose.
- The exchange will not normally be longer than one year.
- The exchange will not effect emoluments. The staff member will continue to receive his/her normal salary and fringe benefits (medical aid, pension contributions, etc.) while working at the host University. The staff member's replacement will receive his/her salary and fringe benefits from his/her own University.
- The staff member who wishes to participate in the exchange scheme must be acceptable to the host

University, and similarly his/her replacement must be acceptable to this university.

- The two staff members concerned should be in the same or cognate disciplines.
- Any agreement on exchange of houses, cars, etc. will be a private matter between the participants and the University will not become involved in these arrangements.
- The staff member may apply to the Principal for travelling expenses to his/her host University. Depending on the circumstances of the case up to one return economy air fare may be granted. No travel grant will be made towards the expenses of the staff member's family.
- The staff member shall give an undertaking to serve the University for not less than a year after returning to duty.
- Every such exchange must be initiated by the staff member and tentative arrangements submitted via the head of Department to the Director of Personnel for approval by Senate and Council.

RUSA News

RUSA has followed up on a number of issues. The current position is recorded below:

Job Evaluation Exercise

The Personnel Division does not wish to comment until it has something positive to say. RUSA has asked for an interim statement as the end of many deadlines has come and gone.

Group Life Scheme

There are many options. The brokers have submitted their first proposal which has been examined. The Personnel Division has called for further information.

Expansion of Alty-type awards for non-academic staff

The Personnel Division hopes to make a statement shortly. The concept of rewarding self improvement which is to the benefit of the individual and the university seems to have been accepted.

Applications for personal promotion and/or upgrading

The Personnel Division has agreed to issue guidelines to assist heads of divisions/sections and individuals in drawing up proper motivations. The guides will include a statement on the criteria which are considered important.

Problem Solving

RUSA continues to be approached for guidance. Queries which it gave attention to included:

- Why has a division taken over three months to resolve a serious disciplinary problem?
- Is it a fact that, so far as academic staff are concerned, leave is a privilege and not a right?
- Why has a request for upgrading, made in August 1990, apparently not yet been adequately answered?

Goodwill Party

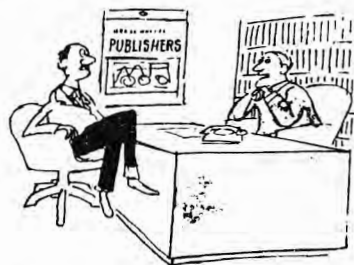
The RUSA committee gave a small cocktail party to welcome the new Vice-Principal and his wife, Dr and Mrs Michael Smout. Dr Smout commented that he had enjoyed working with staff associations in the past and was looking forward to contact with RUSA in the future.

Prestasi office for Grahamstown

MRS Hermie Jacobs, tel: 26085, is the Prestasi representative in Grahamstown and will call at the University by arrangement.

The initial idea that Mrs Jacobs would be at Rhodes every Thursday has been changed so that she can be available when needed.

Staff wishing to contact Hermie should note her number, which is also serviced by an answering machine.



"Your fairytales were rather successful. Wouldn't you like to try your hand at a tax manual?"

Student claim dismissed

The Supreme Court recently dismissed a R111 400 damages claim by a disgruntled doctoral student against the University of Stellenbosch. Mr Louis Pocock, whose doctoral thesis was rejected, accused Professor Johannes Sadie of misconduct for allegedly not guiding him during research. Because Mr Pocock could not prove damages, the university could not be found guilty of a breach of contract.

New Appointments

MR Dick Gadu - Department of Microbiology
Mrs Elizabeth Myburgh - Laundry Section.

And you think we live in a cultural desert?

HARD-UP opera house bosses in Kharkov are to stage cockroach races to attract punters sick of high-brow acts.



SAN SISTER'S COLUMN

Colds and Flu

by Sister Win Simpson

As soon as temperatures start dropping, there is a sharp increase in the occurrence of colds and 'flu - the so-called 'winter diseases'. The symptoms are familiar: headache, a runny or blocked nose and a sore throat.

The virus strains responsible for these two diseases differ in composition.

Colds are spread by a variety of viruses, the commonest of which is the rhinovirus, a collective name for a group of 125 viruses. The antigenic composition of cold viruses does not change easily. 'Flu, on the other hand, is caused by any one of several strains of viruses, which are generally divided into types A, B and C. Once you have had a specific type of flu, your body will always be immune to it.

The composition and the features of these different strains are highly susceptible to change and it is this that makes total immunization impossible.

Professor Willie Grabow, head of the Department of Medical Virology at the University of Pretoria says most people underestimate the complications of 'flu, which can be so severe as to cause pneumonia or even death. The symptoms of 'flu can vary from a light cough and mild muscle ache to diarrhoea, high fever, bronchitis or pleurisy. "Flu affects all the muscles and therefore also the heart muscle. Any exercise that can lead to excessive strain on the heart muscle might result in a heart attack."

Colds only cause upper respiratory infections and the symptoms are usually a blocked or runny nose, sneezing and sometimes mild muscle ache. The virus is spread by uncovered sneezing and coughing, by kissing and by using an infected handkerchief or towel.



Cold weather, sitting on wet grass and walking with bare feet in winter do not cause colds and 'flu. These diseases are more likely to appear during winter because people's metabolic systems are less active and therefore resistance to viruses is less effective.

In winter people also tend to live in closer proximity and this promotes the transmission of respiratory infections. The cilia in a person's nose move more slowly during winter time and remove impurities less effectively.

Body temperature is 37°C and the cold virus only replicates at 34°C, which usually happens when cold air is breathed in, lowering the temperature in the upper respiratory tract. 'Flu viruses replicate at 37°C, infecting the body system, and causing fever and muscle ache.

'Flu strains are usually named after the place where they are first identified. Well-known pandemics were the Ann Arbor 'Flu and the Spanish 'Flu. The influenza virus replicates chiefly in ducks, pigs, horses and people.

The best protection against 'flu is natural immunization after having been affected by the influenza virus.

"Young, healthy people should not be immunized because the vaccine only offers short-term immunity, while natural infection renders lifelong immunity".

The vaccine is also not recommended for people who show symptoms of cold or 'flu, pregnant women or people allergic to eggs.

Cory has new Micro Reader

A new Micro Reader Printer has recently been installed in the Cory Library. The printer, which cost nearly R53 000, was purchased as a result of a donation from the Anglo American and De Beers Chairman's Fund Education Trust. It will enable researchers using microfilm or microfiche to print out copies as easily as photocopying from paper sources.

"The method previously used

to print from microfilm or microfiche involved photographic processes, and the new, easier photocopying method can be done at the press of a button," said Ms Sandra Rowoldt, the Cory Librarian.

The machine can handle 35mm and 16mm film as well as 16mm fiche and will print negative to positive and positive to positive impressions with a choice of A4 or A3 paper sizes.

Loading film onto the printer is easy and semi-automatic. Rewinding is fully automatic while scanning can be done at variable speeds using the full-function remote control unit. This unit can also control the focussing of the image on the screen, which can be enlarged or reduced with the simple attachment of a variation of six zoom lenses.

In the case of microfiche, a prism attachment allows for 360

degree image rotation for ease of viewing where frames have been filmed in differing configurations. Photocopying costs will be minimal and will be similar to the costs of ordinary photocopying.

Those wanting to use the printer, make further enquiries or arrange for a demonstration of the printer, should contact Ms Sandra Rowoldt at Cory Library (ext 438).

Smalls

Char available

Two mornings a week. Tel ext 517.

For Sale

Really Great Fire/Braai wood for sale: Mike Ginn recommends this horn wood: it burns well and the smoke has a wonderful aroma. But, it is delivered wet and new and needs drying. (Farmer clearing for pasture, and hopes to make something back on the heavy expenses). Contact Mrs Leach, tel: 28977 R55 per bakkie load. Will last ages!

AMROSE ESTATES - for buying, selling and renting of Residential property, farms and small holdings, please contact one of our dynamic team who will go all out to help you - Rose Calmeyer, Louise Lithgow, Angie Parsotam and Lizo Zake at tel. 22695.

HI-TEC SECURITY Home and car burglar alarms at competitive prices. Less 10% for students. Phone Andrew at 0461-24528 (all hours)

Beaumont and Tatham Estate agents for professional service in the buying and selling of houses and smallholdings. Contact us first. Office 311289 Dorothy, after hours 23104, Ann after hours 23094

Lost

One brown fur glove, between visitors car park and Public Relations Division. Please hand in at PR or call Jane ext 516.

Found

Small grey kitten with white paws, found injured near Matthews House. Mrs Lynnette Porritt is caring for it. Phone her on ext 578 or Tel 24440

To Let

Kleinemonde - Holiday cottage during June/July and Sept vac. Ext. 516.

ADVERTISING RATES

Block ads: R2,00 per col cm, double for back and front pages.

Classifieds: R0,10 per word.

Advertising is run on a strictly cash basis. Please take your copy to the Public Relations Division.

To Let

Cottage Home, Cape Town - Observatory/Mowbray Border: Available 4 to 6 weeks from end July. 3 bedrooms, 2 bathrooms, off street parking. R750 per month. Phone 021-6868127 before 8.00am and after 5.00pm

Wanted

Festival Accommodation Wanted. Let your house during festival and have a super holiday on the proceeds. We will handle negotiations and contracts on your behalf. Application forms from Festnest Accommodation. Phone 23907 or 23320.

Old magazines needed!

The Sanatorium is looking for old magazines. If you have any, no longer being used, please take them to the Sanatorium where they will be put to good use.



Mrs Thelma Henderson and Mrs Lil Haigh.

Stop and smell the graduation flowers

by Jean McPherson

HAVE you ever looked at the flowers at Graduation and wondered about the work that goes into their preparation?

Take Grounds and Gardens Division to begin with. Their work starts months beforehand. The chrysanthemums, upon which we rely heavily, need to be coaxed into flowering a week or two earlier than nature intended. This requires a certain

Advertisement

Insurance and financial services to suit your needs

PRESTASI is the largest independent insurance and financial services company in South Africa, offering a wide range of products and services tailored to each individual client's personal requirements.

Impacting more and more on the short term insurance industry, the company now offers a flexible "policy in a package," comprising a number of cover options: PrestasiPolicy, the conventional package at competitive rates; OwnChoicePolicy, allowing you to decide on your cover; MotorValuePolicy, insuring a motor car at current market value, to a minimum of R3 000 instead of the usual R15 000. The unique NoClaimsDiscount applicable to this package enables you to save up to 35% on your monthly premiums.

Prestasi also specializes in the retired short term insurance market as well as the long term insurance field, providing expert advice as regards retirement planning, investment planning and life assurance. In addition, an innovative self-assurance scheme combined with a sound investment opportunity provides a money-generating short term insurance plan.

The range of financial services on offer consists of hire-purchase facilities, personal loans, bonds, investment opportunities and a savings scheme.

And then, the ValueCard - a cash-purchasing facility exclusively for Prestasi policy holders that offers attractive discounts from more than 200 suppliers countrywide.

Call Prestasi Port Elizabeth on (041) 55-8313 for more details.

amount of cunning on the part of the Grounds staff. One year a strong light was erected above the garden and left on throughout the nights for a number of weeks. Alas, this did not solve the problem and the flowers bloomed a week after the event. This year black plastic bags were draped over a portion of the bed, covering the up-and-coming flowerheads and this area was checked against the portion not covered. This method proved more successful. If we get our dates correct we may yet cheat mother nature into giving us blooms when we want them. During the four years I have been involved, however, we have also used flowers from Johannesburg and Addo.

This year we had to arrange flowers in many more venues than usual because of the functions revolving around the installation of our new Chancellor. Twelve members of

the Rhodes Women's Association and seven ladies from the Grahamstown Floral Club were involved in arranging flowers at "The Lodge"; in Founders Hall for the luncheon following the opening of the new Biotechnology Unit; the Monument Theatre and Delegates' Lounge; and in Kimberley Hall for the Chancellor's banquet on Thursday evening and Graduation luncheon on Saturday - 51 arrangements in all.

The idea of having hanging baskets of flowers in the Monument Theatre for Graduation was the brainchild of Mrs Pat Lanham a number of years ago and has become a regular feature, admired by a great many VIPs, parents, staff and students.

As an expression of thanks to all those involved in the organization of the graduation flowers, Mrs Henderson hosted a teaparty at "The Lodge".

The PABX Help Line

by Phil Murray

THE FOLLOWING may be of assistance concerning the University's telephone system.

- The PABX system has a limited number of extensions and not all staff members can be allocated an extension.
- The University pays an installation fee and a monthly rental on every hand set, control box and additional jack (for telephone answering machines) supplied. The costs vary depending on the size and type of equipment.
- Any requests for changes and/or additions to your telephone system should be directed in writing to the Estates Division giving details of the changes/additions, extension numbers and relevant room numbers. Please indicate the dates from which installations/ transfers are required.
- All requests are investigated and discussed in an endeavour to make the best use of the limited facilities available.
- All applications submitted to the Post Office require one month's notice. It is essential therefore to make your requests timeously. Although the Post Office does accommodate us where possible, they are under no obligation to carry out any work at short notice if the notice period has not been given.
- When a department is requested to supply a code for the costs involved, no application will be submitted to the Post Office until a code has been supplied. Departments are asked to meet costs when it is considered that the moves requested are to suit the staff or department's personal requirements. Outside funded Institutes are expected to meet all these costs.

- Should building alterations necessitate the loosening or moving of any Post Office cables, please advise Estates Division (ext 140) in advance so that the Post Office can be notified. All cables moved by persons other than Post Office personnel incur extra expense for the University. Please assist us in avoiding this unnecessary expense.
- The transferring of calls is sometimes difficult. There are several reasons for this including failure to follow the correct procedure as well as instances of incompatibility between the Teleboss management system and the PABX.

The first thing to remember is that only calls from an outside caller can be transferred; it is not possible to transfer a call received from another PABX extension.

Difficulties in transferring external calls can be kept to a minimum by the correct call transfer procedure as follows:

- * Tell the caller that you are transferring the call.
 - * Dial the digit "1" - internal tone is heard.
 - * Dial the extension required.
 - * Ask the person who answers to take the call by dialling the digit "1" on their phone.
 - * If there is no reply or the extension is engaged allow at least 8 seconds to elapse after last dial movement before returning to the outside caller by dialling "1" again.
- During normal working hours external calls can also be transferred back to the University's PABX switchboard. There are two ways of doing this:
- * Without speaking to the switchboard operator;
 - * Tell the caller that you are transferring the call back to

the switchboard and ask him/her to ask the operator to put the call through to the appropriate extension number.

- * Dial the digit "1."
- * When you hear the internal dial tone, replace the handset.
- * If you wish to speak to the switchboard operator before she takes the call;
- * Tell the caller that you are transferring the call back to the switchboard.
- * Dial "1" and wait until you hear the internal tone.
- * Dial "9."
- * When she answers, speak to the switchboard operator and ask her to take the call back.
- * Replace handset
- After normal working hours in-coming calls are handled by CPU staff but to assist in reducing any inconvenience to the staff and students of the University, switchboard operators have agreed to work a flexi-time schedule. When they have a full complement, and on a trial basis, they will also cover the hours of 12.45pm to 1.00pm and 5.00pm to 6.00pm on weekdays. In addition, it has been arranged for students to man the telephones in the CPU office from after supper until 2.00am the following day on Friday and Saturday nights. This arrangement will free CPU staff to carry out their normal duties on these often busy nights.
- Telephone faults should be reported to Mrs B Potgieter (ext 111) who will record the details and report the problem to the Post Office.
- Should you have any queries regarding telephones, please phone Rosemary Andersen, Estates Division, ext 140.

Obituary

Mr Derrick Cawood

THE UNIVERSITY community sympathises with The family of Mr Derrick Cawood, who died on April 15. Mr Cawood worked as a Senior Technician in the Department of Geology from 1971 to 1984.

Before joining the staff of Rhodes, he farmed for a number of years in the Bathurst district and worked as a fitter and turner with Grahamstown Engineering. At Rhodes he was known for his unique ability to manufacture equipment, especially rock crushers and diamond cutters.

He was a keen and respected fisherman and is described by his friends as having been a "popular, helpful and obliging person."

Rhodos Deadlines

Copy date	Publication date
17 June	27 June
1 July	11 July
15 July	25 July
5 Aug	15 Aug
19 Aug	29 Aug
2 Sept	12 Sept
16 Sept	26 Sept
7 Oct	17 Oct
21 Oct	31 Oct
4 Nov	14 Nov

RHODOS STAFF

Editor: Mary Burnett (ext 517)
Assistant Editor: Jane Burnett (ext 516, 336)

Reporter: Albert le Roux (ext 516, 517)

Cartoonist and encourager: Mike Ginn

Rhodos is produced twice a month by the Public Relations Division, Rhodes University, Grahamstown. The views expressed are not necessarily those of the Editor, Rhodos Staff, or the University.