

JUNIOR STAFF : END OF YEAR FUNCTION 1985

NOTES FOR THE VICE-CHANCELLOR

1 PROMOTIONS APPROVED 1985

1.1 Non Residential Staff

Promotion to Grade V	:	2	
Promotion to Grade IV	:	3	
Promotion to Grade III	:	4	
Promotion to Grade II	:	<u>2</u>	11

1.2 Residential Staff

Promotion to Chief Cook	1	
Promotion to Senior Cook	3	
Promotion to Cook	<u>1</u>	5

1.3 Rhodes Union

Promotion to Barman	1	
Promotion to Senior Waiter	<u>1</u>	<u>2</u>
		<u>18</u>

2 NEW POSTS CREATED DURING 1985

23

2 Senior Campus Guards, Grade V
9 Campus Guards, Grade IV
1 Boiler Attendant, Grade II
1 Fitter & Turner's Attendant, Grade I
4 Kitchen Assistants, Kimberley Hall
2 Kitchen Assistants, Jan Smuts Hall
4 Room Attendants, Kimberley Hall

3 GROUPS AND GARDENS SECTION

The Grounds and Gardens section has been re-organized resulting in the creation of the following promotion posts

5 Group Leaders, Grade IV
8 Team Leaders, Grade IV

All staff members in this section have undergone psychometric tests and training courses held for the Group and Team Leaders.

4 STAFF HOUSING

The current position regarding staff housing is as follows:

4.1	Conventional houses occupied	30
4.2	Self-help housing: Occupied	69
	: Under construction	21
4.3	Arrangements finalized for staff to have rented houses transferred into their names	10
4.4	Arrangements made for staff to purchase houses rented by them	<u>21</u>
		<u>151</u>

5 LONG SERVICE AWARDS

The following staff members have completed 25 years service

- (i) Mr Norman Ntontela - Maintenance Stores - Appointed 26/7/60
- (ii) Mrs Regina Punana - Jan Smuts Hall - Appointed 1/2/60
- (iii) Mrs Mavis Lamani - Jan Smuts Hall - Appointed 1/5/60

6 RETIREMENTS IN 1985

The following staff members have either retired during the year or will retire on 31 December 1985.

6.1 Retirements on grounds of ill health

- (i) Mrs Jane Mjuza - Jan Smuts Hall
- (ii) Miss Susan Masele - Central Cleaning Services
- (iii) Mrs Regina Punana - Jan Smuts Hall

6.2 Retirement on reaching normal retirement age

- (i) Mrs Mirriam Mzongwana - Jan Smuts Hall
- (ii) Mr Norman Ntontela - Maintenance Stores
- (iii) Mrs Evelyn Gqezana - Allan Webb Hall
- (iv) Mr George Bungane - Grounds Section
- (v) Mrs Lena Matiwane - Oriel Hall

All the above staff members will receive pensions.

RHODES UNIVERSITY

P R O G R A M M E

JUNIOR STAFF END-OF-YEAR FUNCTION

WEDNESDAY, 27 NOVEMBER 1985

15h45 : Assembly of Junior Staff and Guests

16h00 : Arrival of Vice-Chancellor

Approx 16h10 : Vice-Chancellor's Speech followed by
(1) Presentation of Long Service Awards
(2) Bidding farewell to those who are
proceeding on retirement

Approx 16h40 : Vote of Thanks by Mr I Miti

Approx 16h45 : Distribution of Refreshments and Closure.